

CIM Online User Instructions

Congratulations, for taking a step towards better communication and family unity. To access the *Children in the Middle Online* program go to (<http://www.divorce-education.com/online/admin/login.php>).

This will bring you to a screen where you must enter your email and the password given to you by your referring agency/individual (this information can be found in your confirmation email). Enter this info in the appropriate areas, and then click on the “Login Now” button.

On the next screen, click the orange text at the bottom that reads “Launch Course” to begin the program.

If your computer has a flash player installed, the program will now begin automatically. Click on any of the five scenarios to get started.

When you have completed the program, please take advantage of the ask the experts page and our discussion forum.

If your computer does not have a flash player installed, you will now be prompted to install one. After clicking the “Launch Course” button, you will see a blue screen with some text along the top. In the middle of the row along the top of the screen you will need to click the “Get Flash” text.

This will bring you to the Adobe Acrobat website. Below where it says “Adobe Flash Player Download Center” at the bottom of that blue rectangle, is a tiny box with the words: “I agree...” Click that box; then click the “Install Now” link below it.

You will now either be prompted to:

- a. Below the large “Adobe Flash Player” text that appears, is a little ? icon with the text “Click here to install the ActiveX...” written next to it. Click that; then click where it says “Install ActiveX Control” in the little white box that appears below it.
- b. Or you may receive a prompt to click the bar above the screen. Just below the top border of your computer will appear a yellowish/gold bar with “Install ActiveX...” written in it. Click that, and then click where it says “Install ActiveX Control” in the little white box that appears below it.

Next you click “Install” in the blue box that appears in the center of the screen. Wait a few seconds and you will see the “Installation complete video”. At this point, you are ready to return to the program and get started. Either retype: **(enter link to login page)** in the address bar at the top, or hit the back arrow in the upper left corner of the screen

until it brings you back to the *Children in the Middle* program. Launch the course again and enjoy.

Good luck and best wishes. We hope you enjoy our program. If you have any difficulties or frustrations call our support agent Weston at 541-941-2049 or send him an email at lombard@familyworksinc.com

Thank you very much,

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